



Annual Meeting of Members
Marriott Hotel Memphis TN
September 15, 1998

AGENDA

Call to order (President)

Minutes of meeting of September 16, 1997

Report from Executive Director

Appointment of Directors

New Members

Any other business

Close



Annual Meeting of Members
San Antonio TX
September 16, 1998

MINUTES

Attendance

ASCLD (President Elect Frank Fitzpatrick and President Kevin Lothridge)
ASCLD (Chair JoAnn Given)
ABC (President K Leclair-Tontarski)
Joan E Wood MD, President, chaired the meeting on behalf of the Members

Report from the Executive Director

The Executive Director gave a summary of the business and financial position of the company for the preceding year. The report was noted.

Appointment of Directors

The following Directors were appointed:

Vincent Crispino
Barry AJ Fisher
Michael G. Sheppo
Clifton Vander Ark
Joan E. Wood MD

New Members

On the recommendation of the Board, the following new members were admitted:

The American Academy of Forensic Science
The International Association for Identification
The University of South Florida

Amendment to Articles of Incorporation

Members agreed to the Changes to the Articles of Incorporation as recommended by the Corporation's attorneys and recorded in the attachment to these minutes.



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Report from Executive Director

A written report was circulated to all members at the time of the July Board meeting. The present report is a summary of the highlights.

Business activities

Quality systems support

Pre-ASCLD/LAB accreditation and DNA certification continued to be requested. Our presence in the field was recognized in a tender for DNA data basing prepared by the VA Bureau of Forensic Sciences which specified ASCLD/LAB accreditation or NFSTC certification as requirements for bidders. The first laboratories audited by us have now been inspected by ASCLD/LAB and the feedback to us is favorable.

The California Bureau of State Audits contracted with NFSTC to provide technical support to a State-wide audit of all local crime laboratories.

We also had a significant presence in Canada, giving evidence on behalf of the Centre of Forensic Sciences at a Royal Commission hearing, then conducting a pre-accreditation audit of the Centre, and finally giving evidence in a Daubert type hearing, on the instructions of one of the attorneys opposing the Centre in the Commission.

Training and education

Successful workshops were held throughout the country on Fire Debris Analysis, Laboratory Auditing, Quality Systems, DNA Statistics, and Expert Evidence.

The MS degree with UCF continued to develop. The SPJC has requested a similar involvement for development of a Web-based version of their AS Crime Scene Technology degree.

Completion of the ABC Study Guide was delayed by resourcing pressures.

Financial

Business grew by over 30%, but margins were reduced as turnover increased. As at the end of June 1998, the corporation recorded a loss of \$159 on a turnover of \$216,204.



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The amended articles of incorporation were filed with the State of Florida and were submitted to the IRS by our attorneys as part of the not-for-profit application. No decision has yet been received by us.



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Directors

There being no resignations, new or additional nominations received by the office, the following are presented to the Members for appointment as Directors of the corporation:

Vincent Crispino
Barry AJ Fisher
Michael G. Sheppo
Clifton Vander Ark
Joan E. Wood MD

New Members

It is recommended that the following are invited to become members of the corporation:

The Forensic Science Laboratory of the Bureau of Alcohol Tobacco and Firearms, to be represented by the Chief or nominee

The Forensic Science Laboratories of the Drug Enforcement Agency, to be represented by the Associate Deputy Assistant Administrator or nominee

The Florida International University, to be represented by the Director of the University's International Forensic Research Institute or nominee.