SKETCHING

Equipment Needed
- Graph paper
- Paper
- 50- to 100-foot retractable measuring tape
- 1000-foot walking wheel
- Folding rule
- Ruler
- Oversize clipboard with storage pocket
- Eraser
- Magnetic compass
- Personal protective equipment (when needed)
- Flashlight
- Notebook
- Pencil

The accuracy of all measuring devices should be ensured by comparison to a measure of certified accuracy, such as a NIST traceable ruler.

Prepare preliminary sketch(es) and measure:
- Immediate area of the scene, noting case identifiers and indicating north on the sketch.
- Relative location of items of evidence, correlating evidence items with evidence records.
- Evidence prior to movement.
- Rooms, furniture or other objects.
- Distance to adjacent buildings or other landmarks.
- Record the time, date, name of the person who contacted the authorities, and incident information as soon as notification of a crime is received. These notes should be kept separate from the sketch.